

Safety Committee Meeting

Minutes

January 25, 2019

Members present: Dan Garcia, Craig Cottrell, Lisa Hoferkamp, Anita Parrish, Amanda Arra, Adam Zenger, Jon Lasinski

Recent Incident Reports

There were four injury incidents so far this winter. All four were from falls on icy surfaces during the snow storms on January 11 and 16, 2019. None of those that fell were wearing their ice grippers. The only injury that required medical attention was a head injury to the back of the head.

Winter Safety

Dan Garcia and Craig Cottrell have contributed to an article in the Whalesong on winter driving, winter walking and the UAS alert notification system.

The campus closure protocols were discussed and Craig gave an overview of a campus closure policy that is forthcoming.

Protection of Minors Update

UAS Human Resources staff screened 4 Sitka employees the prior week to be Authorized Adults. These are the first batch of UAS employees that our HR has screened. Sarah Belmont will be writing up some procedures to outline the process.

Event organization was discussed. Depending on whose event it is has a bearing on who is responsible for complying with UA Protection of Minors provisions. Anita brought up the Provost policy on co-sponsored events. Clarity of who is responsible for what is critical while the event is in the early planning stages. Dan will review this policy to see how POM requirements should be met.

New hire for Title IX position will have POM duties.

The online event registration is functioning and two events have been entered.

Safety Equipment Check

At the start of each semester it is prudent for faculty to verify that nearby emergency equipment is functional, clear of obstructions and appropriate for the hazards in the lesson plan. Make sure egress

pathways are clear. If any repairs or changes are necessary, fill out a work order request from Facilities Services and note the priority of the need.

Trespass

At this time the Juneau campus has four (4) persons trespassed from the UAS campus. Only one is a person of significant concern. Stephan Gailliot is trespassed until 11/28/2019. He has a history of camping on UAS property, drinking to intoxication, harassment of people he encounters after normal work hours, stashing his personal items on UAS property.

Earthquake Safety

UAS employees were asked to survey their work areas or areas of responsibility to look for interior furniture and other items that could pose a hazard during an earthquake. Employees were provided tips for things they could do to make those areas more earthquake safe. For actions like fastening tall shelves to walls, employees were directed to contact Facilities Services. Facilities is working through a list of items to be secured.

Emergency Management Update

Craig Cottrell provided an overview of the Rave Guardian App, reviewed various features and encouraged every employee to download the App and update their contact information on UAOnline so that they can receive alerts.

Academic Risk Management

Dan Garcia introduced the effort to inform the academic programs to address risks and hazards associated with their lesson plans. No discussion due to meeting time constraints but more to come.